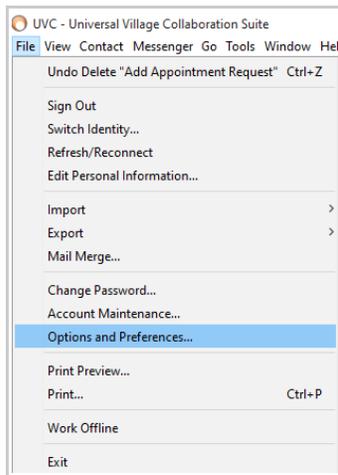


How to create the Misc. Contact Information custom tab/fields

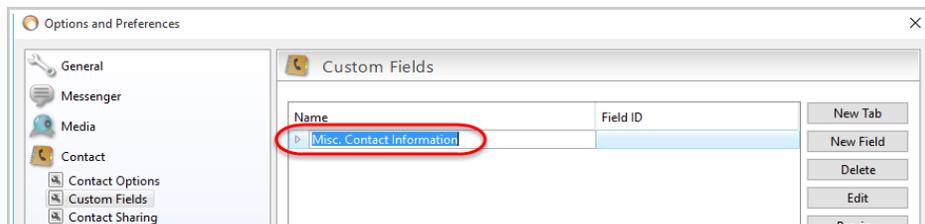
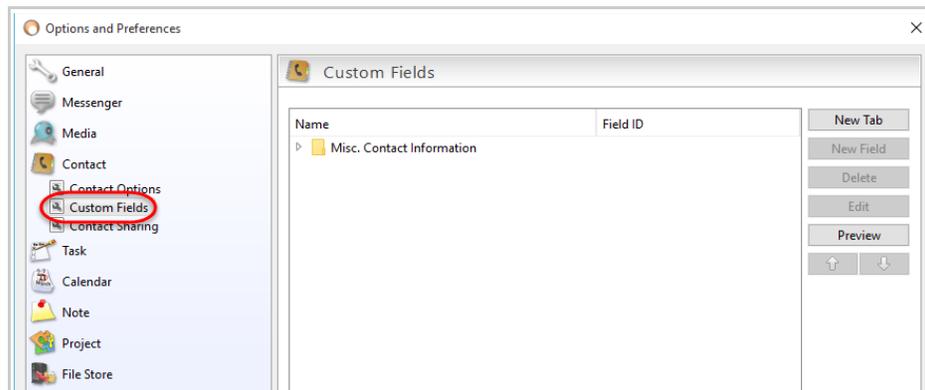
In the **example** below we will explain how to create the **Misc. Contact Information** custom tab template. The following template contains the most common elements based on what we have seen financial advisors implement. Understanding how to create this template can let you explore one of the best features in UVC and let you create your own custom tabs\fields to gather your own information.

Please note that the tabs\fields you create under your own contact list will be seen by the other users that you are currently sharing your list with. These custom tabs\fields are **user defined** and can only be seen within your contact list. If a different user wants to see the same tabs\fields for contacts on their own list, that user will need to create those tabs/fields using their own UVC account.

1. Click on **File** and **Options and Preferences**.



2. Click on Contacts and then click on the **New Tab** button to create a new tab. The name of the new tab will be *Misc. Contact Information*



Click on the **Enter** key on your keyboard to save your new tab.

- Now you are ready to add new fields within that tab.
Click on the **New Field** button to create a new field within the selected tab you just created in step#2.

The **Description** of your first new field will be *Language*.
The **Type** will be an *Editable DropDown*.

You will notice that the bottom part where the header Name is shown will be available to edit.
Click on the **+ symbol** to add a new options to your drop down menu.

The options you will add are:
English
French
Spanish
Other (please specify)

Click on the **OK** button to save your new field.

The screenshot shows the 'New Custom Field' dialog box with the following details:

- Description: Language
- Type: Editable DropDown
- Field Width: A slider bar is positioned at approximately 75%.
- Layout Field in Next Column:
- Do not include field on printouts:
- Name list: English, French, Spanish, Other (please specify)
- Field ID: 72914-1

- Click on the **New Field** button again to add your second field.
The **Description** will be *SIN*.
The **Type** will be a *NumberField*.

The screenshot shows the 'New Custom Field' dialog box with the following details:

- Description: SIN
- Type: NumberField
- Field Width: A slider bar is positioned at approximately 75%.
- Layout Field in Next Column:
- Do not include field on printouts:
- Field ID: 72914-2

Click on the **OK** button to save your field.

- Click on the **New Field** button to add your next field.
The **Description** will be *Number of Dependants*.
The **Type** will be *CheckBox Options*.

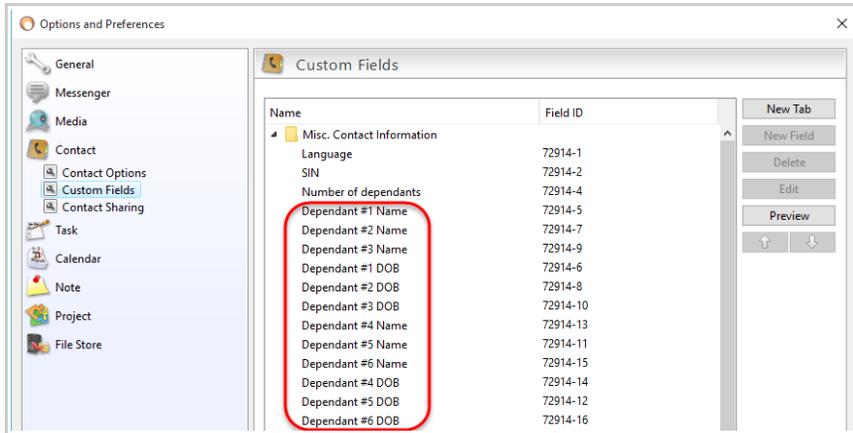
Click on the **+ symbol** to add the number of dependants you want. In this template 6 will be created.
Add the following numbers:
0, 1, 2, 3, 4, 5 and 6

The screenshot shows the 'New Custom Field' dialog box with the following details:

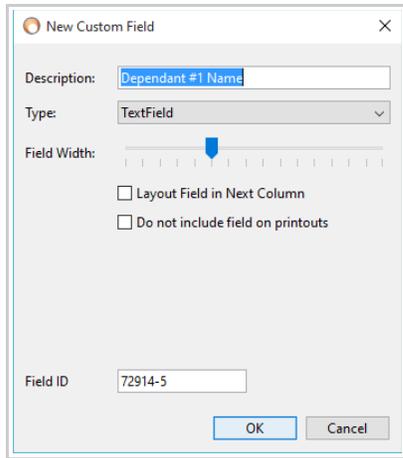
- Description: Number of Dependants
- Type: CheckBox Options
- Field Width: A slider bar is positioned at approximately 75%.
- Layout Field in Next Column:
- Do not include field on printouts:
- Name list: 0, 1, 2, 3
- Field ID: 72914-4

Click on the **OK** button to save your field.

- Your dependants *Name* and *DOB* fields will need to be created in the order seen below. We will explain how to create and align the dependants 1, 2 and 3. For the dependants 4, 5 and 6 the same procedure will have to be applied.



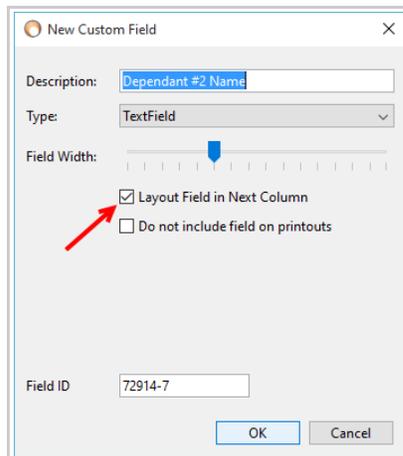
Click on the **New Field** button to add your first dependant name field. The **Description** will be *Dependant #1 Name*. The **Type** will be *TextField*.



Click on the **OK** button to save your field.

- Click on the **New Field** button to add your second dependant name field. The **Description** will be *Dependant #2 Name*. The **Type** will be *TextField*.

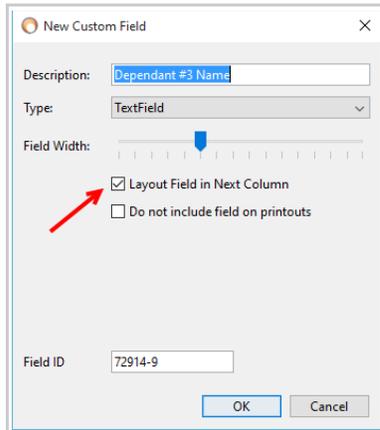
Select the option **Layout Filed in Next Column**. This option will move the field *Dependant #2 Name* to the right of *Dependant #1 Name*.



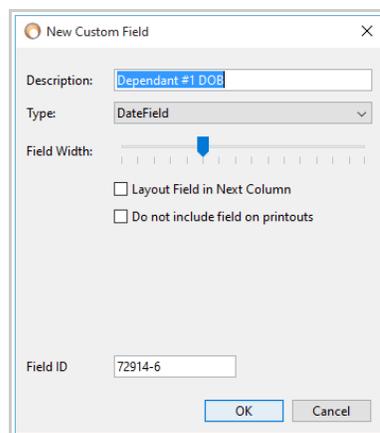
Click on the **OK** button to save your field.

- Click on the **New Field** button to add your third dependant name field.
The **Description** will be *Dependant #3 Name*.
The **Type** will be *TextField*.

Select the option **Layout Filed in Next Column**. This option will move the field *Dependant #3 Name* to the right of *Dependant #2 Name*.



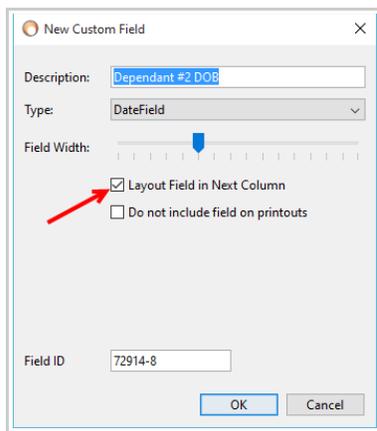
- Click on the **OK** button to save your field.
- Click on the **New Field** button to add your first dependant date of birth field.
The **Description** will be *Dependant #1 DOB*.
The **Type** will be *DateField*.



Click on the **OK** button to save your field.

- Click on the **New Field** button to add your second dependant date of birth field.
The **Description** will be *Dependant #2 DOB*.
The **Type** will be *DateField*.

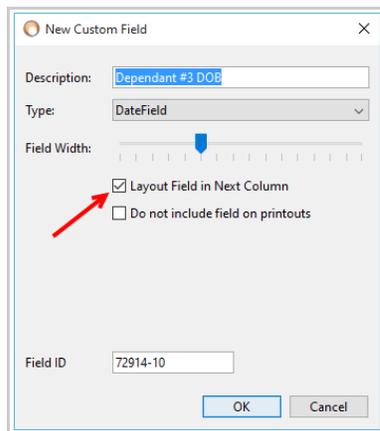
Select the option **Layout Filed in Next Column**. This option will move the field *Dependant #2 DOB* to the right of *Dependant #1 DOB*.



Click on the **OK** button to save your field.

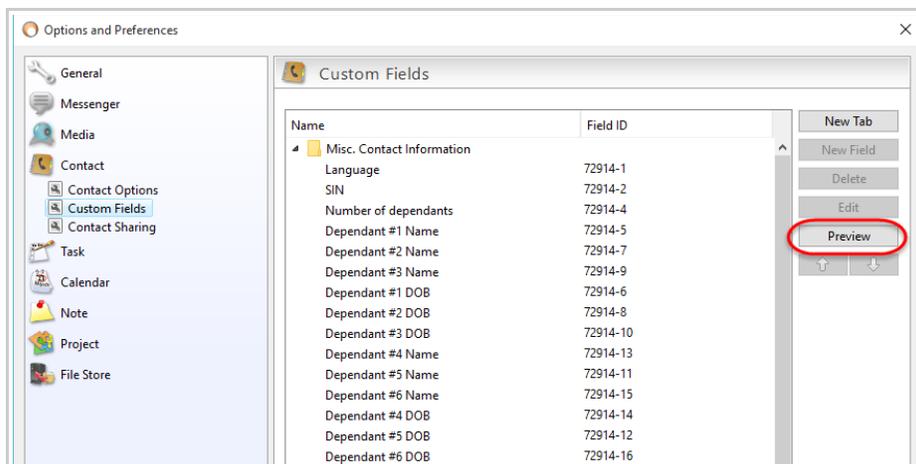
- Click on the **New Field** button to add your third dependant date of birth field. The **Description** will be *Dependant #3 DOB*. The **Type** will be *DateField*.

Select the option **Layout Filed in Next Column**. This option will move the field *Dependant #3 DOB* to the right of *Dependant #2 DOB*.



Click on the **OK** button to save your field.

- As mentioned earlier, steps #6 through #11 will need to be repeated to add your 4th, 5th and 6th dependants name and DOB fields (same exact way but in the order of 4, 5 and 6 as seen below). When you click on the **Preview** button (which allows you to preview the layout and progress of your template) your template should look as seen below:



The image shows a 'Preview' window titled 'Misc. Contact Information'. It contains the following fields:

- Language: [Dropdown menu]
- SIN: [Text input]
- Number of dependants: [Radio buttons for 0, 1, 2, 3, 4, 5, 6]
- Dependant #1 Name: [Text input]
- Dependant #2 Name: [Text input]
- Dependant #3 Name: [Text input]
- Dependant #1 DOB: [Text input with calendar icon]
- Dependant #2 DOB: [Text input with calendar icon]
- Dependant #3 DOB: [Text input with calendar icon]
- Dependant #4 Name: [Text input]
- Dependant #5 Name: [Text input]
- Dependant #6 Name: [Text input]
- Dependant #4 DOB: [Text input with calendar icon]
- Dependant #5 DOB: [Text input with calendar icon]
- Dependant #6 DOB: [Text input with calendar icon]

13. Once you have created all your dependants fields you are now ready to add the spousal information.

Click on the **New Field** button to add a new field.
 The **Description** will be *Martial Status*.
 The **Type** will be *RadioButton Options*.

Again you will notice that the bottom part where the header Name is shown will be available to edit.
 Click on the **+ symbol** to add a new choice to your radio button choices.

The options you will add are:
Single
Married
Divorced

The 'New Custom Field' dialog box is shown with the following details:

- Description: *Martial Status*
- Type: *RadioButton Options*
- Field Width: [Slider]
- Layout Field in Next Column
- Do not include field on printouts
- Options list:
 - Name
 - Single
 - Married
 - Divorced
- Field ID: 72914-3

Click on the **OK** button to save your field.

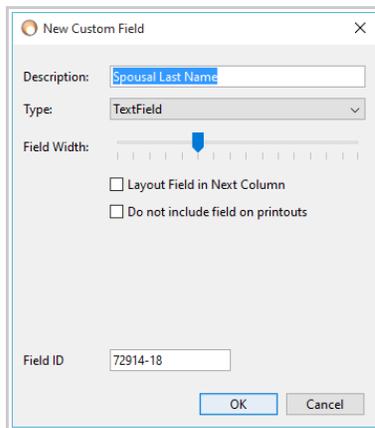
14. Click on the **New Field** button to add a new field.
 The **Description** will be *Spousal First Name*.
 The **Type** will be *TextField*.

The 'New Custom Field' dialog box is shown with the following details:

- Description: *Spousal First Name*
- Type: *TextField*
- Field Width: [Slider]
- Layout Field in Next Column
- Do not include field on printouts
- Field ID: 72914-17

Click on the **OK** button to save your field.

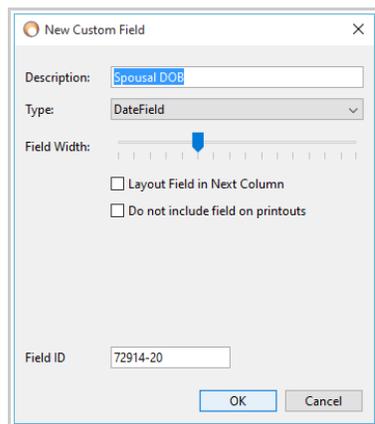
15. Click on the **New Field** button to add a new field.
The **Description** will be *Spousal Last Name*.
The **Type** will be *TextField*.



The screenshot shows a dialog box titled "New Custom Field". It has a close button (X) in the top right corner. The "Description:" field contains the text "Spousal Last Name". The "Type:" dropdown menu is set to "TextField". Below this is a "Field Width:" slider. There are two checkboxes: "Layout Field in Next Column" and "Do not include field on printouts", both of which are currently unchecked. At the bottom, the "Field ID" field contains "72914-18". There are "OK" and "Cancel" buttons at the bottom right.

Click on the **OK** button to save your field.

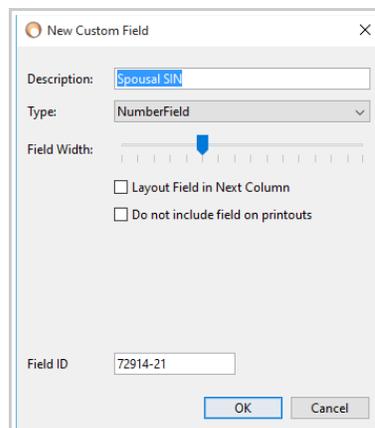
16. Click on the **New Field** button to add a new field.
The **Description** will be *Spousal DOB*.
The **Type** will be *DateField*.



The screenshot shows a dialog box titled "New Custom Field". It has a close button (X) in the top right corner. The "Description:" field contains the text "Spousal DOB". The "Type:" dropdown menu is set to "DateField". Below this is a "Field Width:" slider. There are two checkboxes: "Layout Field in Next Column" and "Do not include field on printouts", both of which are currently unchecked. At the bottom, the "Field ID" field contains "72914-20". There are "OK" and "Cancel" buttons at the bottom right.

Click on the **OK** button to save your field.

17. Click on the **New Field** button to add a new field.
The **Description** will be *Spousal SIN*.
The **Type** will be *NumberField*.



The screenshot shows a dialog box titled "New Custom Field". It has a close button (X) in the top right corner. The "Description:" field contains the text "Spousal SIN". The "Type:" dropdown menu is set to "NumberField". Below this is a "Field Width:" slider. There are two checkboxes: "Layout Field in Next Column" and "Do not include field on printouts", both of which are currently unchecked. At the bottom, the "Field ID" field contains "72914-21". There are "OK" and "Cancel" buttons at the bottom right.

Click on the **OK** button to save your field.

- Click on the **New Field** button to add a new field.
The **Description** will be *Spousal Occupation*.
The **Type** will be *TextField*.

Click on the **OK** button to save your field.

- Click on the **New Field** button to add a new field.
The **Description** will be *Spousal Email Address*.
The **Type** will be *TextField*.

Click on the **OK** button to save your field.

- Click on the **New Field** button to add a new field.
The **Description** will be *Spousal Address*.
The **Type** will be *DropDown*.

Again you will notice that the bottom part where the header Name is shown will be available to edit. Click on the **+ symbol** to add a new options to your drop down menu.

The options you will add are:
Same as current selected client
Different (please specify below)

Click on the **OK** button to save your field.

21. Click on the **New Field** button to add the following 5 fields in this following order:
Address, City, Province, Postal Code and Country.

Please note the **Description** and the **Type** for each of them. The same procedure is applied when creating these new fields.

New Custom Field

Description:

Type:

Field Width:

Layout Field in Next Column

Do not include field on printouts

Field ID:

New Custom Field

Description:

Type:

Field Width:

Layout Field in Next Column

Do not include field on printouts

Field ID:

New Custom Field

Description:

Type:

Field Width:

Layout Field in Next Column

Do not include field on printouts

Field ID:

New Custom Field

Description:

Type:

Field Width:

Layout Field in Next Column

Do not include field on printouts

Field ID:

New Custom Field

Description:

Type:

Field Width:

Layout Field in Next Column

Do not include field on printouts

Field ID:

22. Your final *Misc. Contact Information* template should look like this:

David Palmer - Contact

File Edit Format Attachment Tools Window Help

Save and Close Save [Icons] Follow Up

Linked Categories:

General Home Business Personal/Mobile Other Journal Activities Client Holdings Misc. Contact Information

Misc. Contact Information

Language:

SIN:

Number of dependants
 0 1 2 3 4 5 6

Dependant #1 Name: Dependant #2 Name: Dependant #3 Name:

Dependant #1 DOB: Dependant #2 DOB: Dependant #3 DOB:

Dependant #4 Name: Dependant #5 Name: Dependant #6 Name:

Dependant #4 DOB: Dependant #5 DOB: Dependant #6 DOB:

Marital Status
 Single Married Divorced

Spousal First Name:

Spousal Last Name:

Spousal DOB:

Spousal SIN:

Spousal Occupation:

Spousal Email Address:

Spousal Address:

Address:

City:

Province:

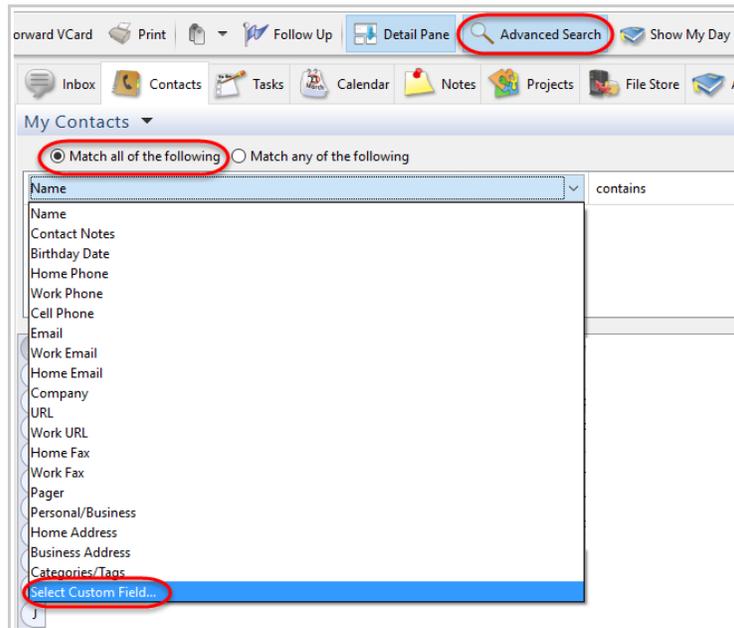
Postal Code:

Country:

Not only can you create your own fields to create templates which will benefit your team but when a custom field is created you will be able to do an **advance search** using these custom fields.

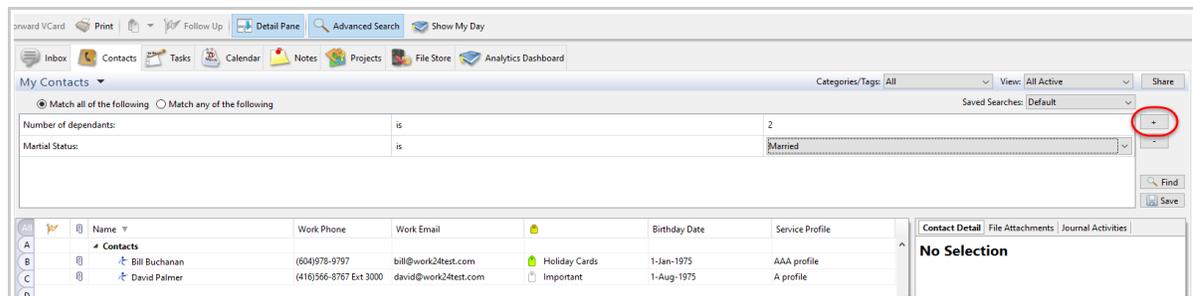
For example I want to search for all married contacts that have number of dependants of 2.

In you **Advance Search** options under the Contacts window view make sure to have the option **Match All of the Following** selected. Next **Select your Custom Field** you want to use as a filter.



By adding the custom fields *Number of Dependants IS 2* and *Marital Status IS Married* the system will search for all your contacts matching all these 2 criteria.

The add a new filter to your advance search click on the + symbol.



Any type of custom fields you add to your custom tab can be filtered under the respective window you created these fields (in this case we created the **Misc. Contact Information** tab and fields under Contacts).

Examples of custom tabs/fields you can create

Save and Close Save [Icons] Follow Up

Linked Categories: Group Insurance

General Home Business Personal/Mobile Other Journal Activities Portfolio Strategy Fee details Reception Preferences Insurance Deatils Client Expenses

Reception Preferences

Client 1 Name:

Choices: Ingredients / Other:

Other Info:

Client 2 Name:

Choices: Ingrediatient s/ Other:

Other Info:

Save and Close Save [Icons] Follow Up

Linked Categories: Group Insurance

General Home Business Personal/Mobile Other Journal Activities Portfolio Strategy Fee details Reception Preferences Insurance Deatils Client Expenses

Insurance Deatils

Insurance type Life Description: Comapny / Policy #:

Insurance Type DI Description: Comapny Policy #:

Insurance Type CI Description: Comapny / Policy #:

Insurance Type LTC Description: Comapny / Policy #:

Save and Close Save [Icons] Follow Up

Linked Categories: Group Insurance

General Home Business Personal/Mobile Other Journal Activities Portfolio Strategy Fee details Reception Preferences Insurance Deatils Client Expenses

Client Expenses

Entertainment Expense / TCE Initiative: Investment \$\$:

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Goldmine Fields Department/Document Details Insurance Policies Living Benefits NCAF Systematic Plans Advisor

Department/Document Details

Department: Email: Department In Charge of:

Contact: Email:

Contact: Email:

Contact: Email:

TRANSFER REQUIREMENTS

Original Transfer Document Required Yes No

Transfer Document Can Be Sent by ICS Fax Email

Transfer Document to be sent to Branch that client deals with Their Head Office

Additional Notes:

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Goldmine Fields Department/Document Details Insurance Policies Living Benefits NCAF Systematic Plans Advisor

Insurance Policies

Policy #1	Policy #2	Policy #3
Company: [Dropdown]	Company: [Dropdown]	Company: [Dropdown]
Policy #: [Text]	Policy #: [Text]	Policy #: [Text]
Policy Type: [Dropdown]	Policy Type: [Dropdown]	Policy Type: [Dropdown]
Plan Type: [Dropdown]	Plan Type: [Dropdown]	Plan Type: [Dropdown]
Amount of Coverage: [Text]	Amount of Coverage: [Text]	Amount of Coverage: [Text]
Cash Value: [Text]	Cash Value: [Text]	Cash Value: [Text]
Policy Issue Date: [Text]	Policy Issue Date: [Text]	Policy Issue Date: [Text]
Policy Renewal Date: [Text]	Policy Renewal Date: [Text]	Policy Renewal Date: [Text]
Premium Amount: [Text]	Premium Amount: [Text]	Premium Amount: [Text]
Premium Frequency: [Dropdown]	Premium Frequency: [Dropdown]	Premium Frequency: [Dropdown]
Insured: [Text]	Insured: [Text]	Insured: [Text]
Owner: [Text]	Owner: [Text]	Owner: [Text]
Beneficiary: [Text]	Beneficiary: [Text]	Beneficiary: [Text]
Relationship: [Text]		
Percentage: [Dropdown]		
Beneficiary: [Text]	Beneficiary: [Text]	Beneficiary: [Text]
Beneficiary: [Text]	Beneficiary: [Text]	Beneficiary: [Text]

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Goldmine Fields Department/Document Details Insurance Policies Living Benefits NCAF Systematic Plans Advisor

Living Benefits

Living Benefits Plan #1	Living Benefits Plan #2	Living Benefits Plan #3
Living Benefits: [Dropdown]	Living Benefits: [Dropdown]	Living Benefits: [Dropdown]
Company: [Dropdown]	Company: [Dropdown]	Company: [Dropdown]
Policy #: [Text]	Policy #: [Text]	Policy #: [Text]
Type/Plan: [Text]	Type/Plan: [Text]	Type/Plan: [Text]
Benefit/Coverage Amount: [Text]	Benefit/Coverage Amount: [Text]	Benefit/Coverage Amount: [Text]
Premium Amount: [Text]	Premium Amount: [Text]	Premium Amount: [Text]
Premium Frequency: [Dropdown]	Premium Frequency: [Dropdown]	Premium Frequency: [Dropdown]
Premium Paid by: [Dropdown]	Premium Paid by: [Dropdown]	Premium Paid by: [Dropdown]
Insured: [Text]	Insured: [Text]	Insured: [Text]
Owner: [Text]	Owner: [Text]	Owner: [Text]
Other: [Text]	Other: [Text]	Other: [Text]
<input type="checkbox"/> Same as Insured		
Beneficiary: [Text]	Beneficiary: [Text]	Beneficiary: [Text]
Issue Date: [Text]	Issue Date: [Text]	Issue Date: [Text]
Plan Termination Date: [Text]	Plan Termination Date: [Text]	Plan Termination Date: [Text]
Reason for Termination: [Text]	Reason for Termination: [Text]	Reason For Termination: [Text]

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Goldmine Fields Department/Document Details Insurance Policies Living Benefits NCAF Systematic Plans Advisor

Systematic Plans

Void Cheque on File: [Dropdown]

EFT: [Dropdown]

EFT on Following Accounts: Single Joint

SWP: [Dropdown] SWP Account Type: [Dropdown] SWP End Date: [Text]

PAD: [Dropdown] PAD Account Type: [Dropdown] PAD End Date Requested: [Text]

PAC: [Dropdown]

PAC on Following Accounts: CASH RRSP SP RRSP TFSA RESP

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Goldmine Fields Department/Document Details Insurance Policies Living Benefits NCAF Systematic Plans Advisor

Advisor

Advisor Name:

Advisor License Information

Advisor is Licensed for Investments in:

ON QC AB BC

Advisor is Life Licensed in:

ON QC AB BC

Life Insurance License Renewal Date:

Corporate Life License Renewal Date:

Errors and Omissions Renewal Date:

Advisor Designations

CFP CIM FCSI CFA

Advisor Rep Codes

Advisor Rep Code for Investment Products: : :

: : :

Advisor Rep Code for Segregated Funds:

Advisor Rep Code by Insurance Company

Assumption:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Company Name:	<input type="text"/>	Individual Code:	<input type="text"/>	Corporate Code:	<input type="text"/>
Insurance TESTING:	<input type="text"/>				

File Edit Format Attachment Tools Window Help

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Client Holdings Client Summary Accountant Lawyer Insurance Children/Relatives Signing Officers

Client Summary

Administration

B2B Cash Disbursement Form on File Family Linking Form on File Receiving E-Statements WebCONNECT Access VOID Cheque on File Matured Units Standing Order on File

Agreements

Email Agreement on File Email, Fax & Scan Agreement on File Fax & Scan Agreement on File F-Class Agreement on File Pre-Authorized Purchase Agreement on File

Compliance

Leverage Disclosure on File Mobility Exemption on File OBA on File Identification on File Invis Client Disclosure on File Consent to Statements & Info Delivery Trading Authorization Granted (spousal/other)

Corporate

Articles of Incorporation on File Resolution of Signing Authority on File Corporate Information Statement on File

Counsel Documents

ADR on File 10% Form on File Matured Units Form on File

Estate Planning

Power of Attorney on File Will on File Insurance

Financial Planning

IPS on File Letter of Engagement on File Accountant Authorization on File Lawyer Authorization on File Financial Plan on File Rebalancing Plan

LAs

LA Really Old LA Old LA New Joint LA Old Joint LA New

Risk Tolerance Questionnaire on File

Very Conservative Moderately Conservative Moderate Moderately Aggressive Very Aggressive

Save and Close Save [Icons] Follow Up

Linked Categories:

General Home Business Other Journal Activities Identification Family Statements & Agreements Opportunity Insurance

Identification

Gender: SIN:

ID Type: ID #: ID Expiry: ID Issue Province/Country:

2nd ID Type: 2nd ID #: 2nd ID Expiry: 2nd ID Issue Province/Country:

Untitled - Note

File Edit Format Attachment Window Help

Save and Close Save [Icons] Contacts

Linked Contacts:

General Trade Notes

Trade Notes

Meeting Type
 Phone In Person

Trade Solicitation
 Solicited Unsolicited

Meeting Subject: [Dropdown]

Type of Transaction
 Purchase Redemption / Sell Switch iMost

Source of Funds: [Dropdown]

Fees disclosed
 Yes No

Type of Fee disclosed / discussed
 DSC Fee Only PW Account No Load Trade fee

Risks Discussed
 Yes No

Fits Clients Risk Profile
 Yes No

Leverage account
 Yes No

Redemption Details: [Text Box]

Tax Implications Discussed
 Yes No

Short Term Trading Fees
 Yes No

Other: [Text Box]

Bill Buchanan - Contact

File Edit Format Attachment Tools Window Help

Save and Close Save [Icons] Follow Up

General Home Business Other Journal Activities Client/Family Info TCE Insurance Additional Insurance Misc Information

TCE

TCE Discussion
 Yes No

FIRST APPOINTMENT: [Text Box]

TCE Powerpoint: [Text Box]

Counsel Video: [Text Box]

Client Profiler (Risk Profile): [Text Box]

Data Gathering Form: [Text Box]

Bank Relationship

Bank Review Date: [Text Box]

Banking Relationship Powerpoint: [Text Box]

Cash Flow Worksheet: [Text Box]

Risk Management Review

Risk Review Date: [Text Box]

Risk Management Powerpoint: [Text Box]

Risk Management Questionnaire: [Text Box]

Tax Planning

Tax Review Date: [Text Box]

Tax Planning Powerpoint: [Text Box]

Estate Planning

Estate Review: [Text Box]

Arts & Science of Estate Planning Handout: [Text Box]

Will Companion: [Text Box]

Executor Duty Checklist: [Text Box]

Estate Planning Powerpoint: [Text Box]

Progress Review

Progress Review Date: [Text Box]

Progress Review Presentation: [Text Box]

Financial Checklist Update: [Text Box]

Favourite Beverage
 Coffee Tea Beer

Save and Close Save [Icons] Follow Up

Linked Categories: General Home Business Other Journal Activities Identification Family **Statements & Agreements** Opportunity Insurance

Statements & Agreements

RDDBA CICF: Yes No
 Last Will/Testament: Yes No
 Living Trust: Yes No

Other Products & Services Disclosure
 IPC LTA
 Void Cheque On File

Pre-Auth Purchase Agreement: [Dropdown]
 Fax/Scan/Email Agreement: [Dropdown]

E-Newsletter: [Dropdown]
 RSP: [Dropdown]
 TFSA: [Dropdown]

Consent to share with: [Text]
 Relation: [Text]

Consent to Share With: [Text]
 Relation: [Text]

Last KYC Update: [Text]

Email GIC Confirmation: [Text]

Banking: [Text]

Statement Type #1: [Text]

Statement Type #2: [Text]

Statement Type #3: [Text]

Save and Close Save [Icons] Follow Up

Linked Categories: General Home Business Other Journal Activities Identification Family **Statements & Agreements** Opportunity Insurance

Family

Marital Status: **Divorced** [Dropdown]
 Spouse Name: [Text]
 Spouse Date of Birth: [Text]

Spouse SIN: [Text]
 Spouse ID: [Text]
 Spouse Occupation: [Text]

Spouse Email: [Text]
 Spouse Phone #: [Text]

Child 1 Name: [Text]
 Child 1 Date of Birth: [Text]

Child 2 Name: [Text]
 Child 2 Date of Birth: [Text]

Child 3 Name: [Text]
 Child 3 Date of Birth: [Text]

Child 4 Name: [Text]
 Child 4 Date of Birth: [Text]

Child 5 Name: [Text]
 Child 5 Date of Birth: [Text]

Child 6 Name: [Text]
 Child 6 Date of Birth: [Text]